

HOME TO SCHOOL TRANSPORT FOR PRIMARY SCHOOL PUPILS 2008/2009



The County Council provides help with transport for some pupils. Please read the information below and if you would like to apply for free school transport for your child, complete and **return this form by 1 June 2008 at the latest.**

A transport application form must be completed for each child for whom transport is required.

Failure to return the form on time may mean that we will be unable to organise transport ready for the start of the Autumn Term 2008 and you will have to transport your child to school yourself.

Whose responsibility is it to get a child to school?

All parents are encouraged to consider the practicalities of sending their child to a school which is not within walking distance, unless it is the designated or nearest school, because it is the **parent's responsibility to get their child to school throughout the whole time the child is there.** It is unwise to rely on lifts from friends, concessionary places on buses or public transport routes which could be changed.

Will my child get free school transport?

You can express a preference for a place at any school, but choosing the school you would like for your child may mean that you will not have entitlement to free school transport. Therefore, it is very important that you check whether your child will be entitled to transport and, if not, consider carefully how your child is going to get to the school you prefer for the whole of the time they will be at that school.

How do I check if my child is eligible for free school transport?

If you apply for a place at the school designated to serve your home address and you live more than two miles away by the shortest walking route, your child will be entitled to free transport. You can check which is the designated school to serve your home address at www.devon.gov.uk/schoolareamaps or by telephoning **0845 155 1019**. Your child will also be entitled to free transport to the school **nearest** to your home if it is closer than the designated school, provided it is still over two miles from your home by the shortest walking route.

How are distances measured?

Walking distances are measured using the shortest available walking route. This may include roads, recognised footpaths and bridleways. The measurement is made between the nearest entrance to your house (for example, a front gate) and the nearest entrance to the school grounds. Private driveways to homes and within schools are not included in the measurement. Distances are measured using an electronic geographic information system (GIS).

What if my child lives at two addresses?

We can only provide transport assistance from one address. This should be your child's permanent home address. If a child lives at two addresses the parents or carers must nominate one address as permanent for transport. You must let our transport team know if your child's home address changes and provide evidence of this.

What if I have chosen my child's school because of religion or belief?

There is a separate transport application form for children attending a school on grounds of religion or belief. Please phone **0845 155 1019** to obtain one.

Code of Conduct

Enclosed with this application form is a Code of Conduct – please complete and return with the application form. Please note your application cannot be processed until we have received the Code of Conduct.

**PLEASE RETURN THIS FORM BY 1 JUNE 2008 AT THE LATEST.
FAILURE TO DO SO WILL MEAN YOU WILL HAVE TO TRANSPORT YOUR
CHILD TO AND FROM SCHOOL AT YOUR OWN EXPENSE WHILST WE
PROCESS YOUR APPLICATION, EVEN IF YOUR CHILD IS ENTITLED
TO FREE SCHOOL TRANSPORT**

Contact Number: For all queries please telephone: 0845 155 1019

**TRANSPORT APPLICATION FORM FOR
PRIMARY SCHOOL PUPILS
2008/2009**



Please complete this form in full and return it, along with your signed Code of Conduct, by 1 June 2008 at the latest, to the address below. Please note, if the form is not fully completed it will be returned to you and this may delay your application.

School To Be Attended:

Forename(s):

Surname:

Date of Birth:

Male/Female:

Address:

Post Code:

Home Telephone Number:

Mobile:

Does your child have any siblings at the chosen school? If so, what is/are their name(s) and dates of birth?

Name:

Date of Birth:

Name:

Date of Birth:

Transport requested from:

(Please state nearest public service/contract coach stop or nearest railway station)

Have you returned your Code of Conduct? Yes No

Please note your application cannot be processed until your Code of Conduct is returned.

Signed: Date:

Please complete and return this transport application form to:

**Devon County Council, School Transport Office,
Children & Young Peoples Services,
Civic Centre, North Walk,
Barnstaple, Devon,
EX31 1EG**

DATA PROTECTION ACT: The information which you provide on this form will be held by Devon County Council and will be used for the purpose of assessing eligibility to school transport. Where appropriate, the information may also be used by the County Council for the purpose of providing other services. This information will be held securely and will not be disclosed to anyone other than those stated above, without your permission.